

**RESEARCH REQUEST**

*Forward this Request at least four weeks in advance to:*

Courtney Bastian, Registrar  
Oneida Community Mansion House  
315-363-0745 ext. 4233  
*cbastian@oneidacommunity.org*

**I. Applicant Information**

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_

State: \_\_\_\_\_ Zip: \_\_\_\_\_ Country: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_

Student:  Yes  No *\*If yes, a signed letter from advisor/supervisor is required.*

School Affiliation: \_\_\_\_\_

Will this be your first research visit:  Yes  No

Proposed dates of visit: \_\_\_\_\_

**II. Purpose of Visit (check one or more and add description.)**

Exhibition loan/Subject: \_\_\_\_\_

Academic research/Subject: \_\_\_\_\_

Commercial publication/Title: \_\_\_\_\_

Other/Description: \_\_\_\_\_

**III. Collections / documentation to be studied (check one or more and add description.)**

Collections/Description: \_\_\_\_\_

Archives/Description: \_\_\_\_\_

Photographs/Description: \_\_\_\_\_

Library/Description: \_\_\_\_\_

Other/Description: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_