



**Oneida Community Mansion House Oral History Project
An Oneida Community Legacy: Oneida Ltd.**

Volunteer Form

Please complete this form to indicate our interest in participating in the OCMH Oral History Project to collect first-person narratives about how Oneida Ltd. impacted your life. Please provide the following information and return the form to:

Oneida Community Mansion House
ATTN: Thomas A. Guiler, Director of Museum Affairs
170 Kenwood Avenue
Oneida, NY 13421

Name: _____

Address: _____

Email Address: _____

Phone Number: _____

What is Your Connection to Oneida Ltd.? _____

If You Were an Employee of Oneida Ltd. Please Answer the Following Questions:

- *How long did you work for Oneida Ltd.?* _____
- *What Years Did You Work for Oneida Ltd.?* _____

- *In What Capacities Did You Work for Oneida Ltd.?* _____

Reason for Interest in the OCMH Oral History Project: _____

This interview may be recorded using Zoom or in person. Are you comfortable using Zoom? (Y) (N)

If interested in Zoom please download the app here: <https://zoom.us/download>

I Prefer to be interviewed: _____ In Person _____ via Zoom



Oneida Community Mansion House Oral History Project Consent Form

This form is an example.

You will fill out this form at the time of your interview, if being interviewed in person.

If you are being interviewed via Zoom, you will be mailed a copy of this form to fill out and mail (or scan and email) back to the Oneida Community Mansion House.

My name is _____, and I am a volunteer with the Oneida Community Mansion House's Oneida Ltd. Oral History Project. I am inviting you to participate in a research study. Involvement in the project is voluntary, so you may choose to participate or not. This sheet will explain the project to you and please feel free to ask questions about the project if you have any at any time during the process. I will be happy to answer anything in detail.

The purpose of the OCMH Oral History project is to preserve the ways in which Oneida Ltd. touched the lives of people in Central New York and beyond. One of the legacies of the Oneida Community was Oneida Ltd., a manufacturer that produced high quality sterling, silver plate, and stainless-steel flatware, holloware, and other products. Oneida Ltd. made a huge mark on the people of Central New York through the people they employed, families they supported, services and causes they funded, and the high-quality tableware that helped feed countless families. OCMH is deeply interested in recording and collecting these stories to preserve the history of Oneida Ltd. and expand our understanding of the connections between Oneida Ltd. and the Oneida Community.

You will be asked to comment candidly in response to questions about the role Oneida Ltd. played in your life. This will take approximately 1-1.5 hours of your time unless you or I specify otherwise. This interview will be recorded on digital audio, video, or video conference software (i.e. Zoom).

These recordings will be preserved and used by the Oneida Community Mansion House for a number of important purposes that include:

- Use by researchers for publications and exhibits at the Oneida Community Mansion House and other museums and historic sites.

- Posted on an oral history online database for researchers worldwide.

You may choose to stop and withdraw at any time during the interview meeting. Should you withdraw, the recording of your interview will be destroyed, and no part of it will be included in the project. You may also choose to request that any part of your interview be excluded. If you request to exclude part(s) of your interview, it/they will be removed from the interview during the editing process and will not be included in the project in any way. You may also choose your interview to be anonymous. You may indicate that your interview is not to be used OCMH exhibits, promotional materials, or posted on online.

If you do not want to take part, you have the right to refuse to take part, without penalty. We do not anticipate any risk to you. There are no direct benefits to you from participation, but your willingness to share your knowledge and experiences will contribute to improving awareness and understanding of the nature of the Oneida Community legacies. The interview recordings will be the sole property of OCMH and you will not be entitled to any fees or royalties or other fees for the use of the work at any point for any reason.

If you have any questions, concerns, complaints about the project, you may contact Project Coordinator Dave Hill at dswahill517@gmail.com or OCMH Director of Museum Affairs at tguiler@oneidacommunity.org

All of my questions have been answered, I am over the age of 18 and I wish to participate in this project. I have received a copy of this consent form.

Comments: _____

___ I agree to be audio taped.

___ I do not agree to be audio taped.

___ I agree to be videotaped.

___ I do not agree to be videotaped.

___ I agree to have my interview used by researchers for publications and exhibits at the Oneida Community Mansion House and other museums and historic sites.

___ I do not agree to have my interview used by researchers for publications and exhibits at the Oneida Community Mansion House and other museums and historic sites.

___ I agree to have my interview posted on an oral history online database for researchers worldwide.

___ I do not agree to have my interview posted on an oral history online database for researchers worldwide.

___ I wish for my interview to remain anonymous

___ I wish for my interview to be withheld from public use until_____

Signature of participant/Date

Printed name of participant

Signature of volunteer/Date

Printed name of volunteer
